



# MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B-Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia\_college@rediffmail.com // www.mugberiangadharmahavidyalaya.ac.in

MGMCL/1/ 2023

## NOTICE

Date - 10.08.2023

All UG 1<sup>st</sup>. semester students, Session 2023 - 2024 are informed to collect library membership form and library cards from the central library (MGMCL) on and from 10.08.2023 as per the following schedule.

Following documents are required for membership form collection and submission.

1. Original admission receipt of the college having Roll No. of the student.
2. 4 copies of stamp size recent photo. [To be pasted in membership form (1) & library cards (3)]

Date	Time of collection of blank membership form & library cards	Time of deposition of filled in membership form & library cards	Class UG 1 <sup>st</sup> . semester
10.08.2023 & onwards	10.30 a.m. to 1 p.m.	3 p.m. to 4.30 p.m.	B.A./ B.Sc./ B.Com (H) & B.Voc (H)
21.08.2023 & onwards	10.30 a.m. to 1 p.m.	3 p.m. to 4.30 p.m.	B.A./B.Sc./B.Com. General

➤ Students are informed to avoid the rush, because it is not a time bound programme.

Time of deposition of requisition slip for books: 10.30 a.m. - 12.30 p.m.

Time of issue of books to students: 1 p.m. and onwards.

Library reading room is open from Monday to Friday from 10.30 a.m. to 4.30 p.m. and Saturday from 10.30 a.m. to 1 p.m.

Students are informed to sign in the attendance register. They have to collect books against their reading room card or have the permission from the library staff for using reading room. Gossiping is strictly prohibited in the reading room. Students are asked to maintain library rules for better library service.

It is also notified that “User Orientation Programme” will be held in the Central Library on and from 10/08/2023. It is a running visual programme for students.

For the benefit of students all UG & PG 1<sup>st</sup>. semester students are informed to view / attend the programme to know your college library.

*Sasmal*  
(Swapan Kumar Sasmal) 10/08/2023  
Librarian  
Librarian

*Misra* 10-8-2023  
(Dr. Swapan Kumar Misra)  
Principal  
Principal

Mugberia Gangadhar Mahavidyalaya

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Copy forwarded for information and display -

1. Office Notice Board
2. Library Notice Board
3. Class Rooms
4. Students' Union

